



Job Title: EHS Specialist
Reports to: Director of EHS
Locations: Facilities
Compensation: Competitive salary plus bonus potential

Primary Energy Overview

Primary Energy is an independent industrial energy provider of electricity, steam, hot water and chilled water that focuses on building, owning and operating inside the fence industrial energy facilities under long term contracts. Our expertise is the effective utilization of byproduct fuels that would otherwise be flared, capturing waste heat and converting it into useful thermal products and creating ultrahigh efficiency combined heat and power facilities. Thoughtfully conceived industrial energy projects enhance the long term financial health of our host mills, provide sustainable, low cost energy and provides a highly reliable source of energy. Our goal is to be the lowest cost, highest value 3rd party energy provider for the industrial energy market place while making a reasonable return on our investment.

Position Summary

The EHS Specialist is accountable for compliance assistance with all plant health safety and environmental policies, training of personnel and to generate and complete all necessary reports for Local, State and Federal agencies as required.

Education and Skills:

- Safety as a core value, proactive energetic attitude
- Bachelor degree in health and safety or equivalent combination of education and directly related experience
- Minimum 3 – 5 years of health and safety experience in an industrial environment
- Excellent communication skills with ability to process viewpoints from all in group
- Experience with Union relations and work environment
- Must be able to lift 50 pounds and climb stairwells and ladders
- Outstanding management, human relation and technical skills
- Advanced knowledge of computer systems and applications
- Understanding of necessary federal and state licenses and permits
- Root cause analysis/incident investigation

Job Responsibilities

- Implement and continuously improve the Primary Energy Health and Safety Program in conjunction with plant management and corporate EHS to achieve the goals of the Health and Safety Policy.
- Introduce innovative programs, training and reminders to create an environment where safety is a high and valued priority and embedded in the culture of the organization.
- Perform hazard assessments for PPE, Lock Out Tag Out, Permit Required Confined Space, Hazard Communication and Industrial Hygiene.
- Inspect facilities, machinery, and safety equipment to identify and correct potential hazards, and to ensure health and safety regulation compliance.
- Interpret safety regulations for site-specific operating conditions and implement site specific requirements. Coach and mentor site management, staff, operators and contractors in areas of health and safety.
- Maintain the plant OSHA 300 logs and safety statistics for all facilities.



- Assist Management in administration of plant Safety Programs, to include, but not limited to: Lock Out Tag Out, Hot Work, Respiratory Protection, Confined Space Entry, Hazardous Communication and Contractor Safety.
- Lead H&S training programs as required. Conduct visitor safety orientations. Coordinate external safety training programs as necessary.
- Schedule, maintain, facilitate completion and close out health and safety tasks in the Primary Energy Compliance Management System.
- Report incidents, conduct incident investigations and timely follow through on corrective action items until completion.
- Assist with site environmental compliance programs such as RCRA/DOT, SPCC, Title V and SARA.
- Maintain proactive and positive liaison role with operators, contractors, host site safety representative and emergency responders.
- Lead weekly safety meetings with operators, record minutes and track action items to completion.
- Conduct internal audits including compliance with safety codes for all equipment annually.
- Conduct audits of contractor health and safety programs to ensure contractor compliance with safety regulations and plant policies.
- Review and understand industrial host health and safety programs and ensure the Company's programs equal to or exceed host requirements.
- Support insurance company inspections and due diligence, and facilitate workers' compensation claims.

Work Environment:

- Industrial plant environment with some office duties
- Exposure to coal and coke dust, industrial environmental conditions, chemicals, high noise levels, confined space and height limitations
- Normal business hours, some overtime and weekend work